

**City of Hill City  
Regular Council Meeting  
August 11, 2015**

**1. Call to Order/Pledge of Allegiance/Roll Call**

- A. Mayor Baker called the meeting to order at 6:00 p.m.
- B. Everyone joined in the Pledge of Allegiance.
- C. The following persons were present: Mayor Larry Baker, Council Members Nate Rollins, Tina Haugen and Audrey Baratto. Council member Lange was absent.

Staff present: George Casper, Diana McManigle, Jeff Madsen and Mike Boleman.

No citizens were present.

**2. Consent Agenda**

Motion made by Baker to approve the Consent Agenda as presented, second by Rollins. Motion carried with all members present voting in favor.

**3. Public Forum**

A.

**4. Addition or Corrections to the Agenda**

There were no additions or corrections to the agenda.

**5. Reports**

**Maintenance/Water/Sewer/Parks/Airport/Streets**

- George Casper reported that he had to replace the windshield on the 1 ton truck and that it will be needing brakes before winter.
- The leak in the water tower has been repaired and Pat and George have cleaned the ground storage tank.
- Casper asked the Council what he should do if he goes to shut off someone's water because of non-payment and they are outside in their yard and say they will go to the office and pay. Council stated that they can do that one time only and then if it happens again to shut the water off.
- Casper is still waiting to hear when HyroKlean is going to reline the Ione sewer line.
- At the July Council meeting Casper was approved to put a plug in at one of the lift stations to be able to connect the generator up to it at a cost of up to \$2,500.00. Casper discovered that the switch box alone cost alone is \$2,300.00. He had spoken with Sewer Commissioner Lange previously and received approval to go over the \$2,500.00.

Council member Lange arrived at 6:10 p.m.

- The tree service company finished trimming trees in the Hill Lake Park on Monday. The new parking lot is basically also done at the Hill Lake Park.
- Casper reported that he was going to replace some culverts this fall. With the water project done down by Sunny's it became necessary to place signs down their stating that it was a designated ATV trail as people have been using it as a road.
- Casper is also going to be replacing 5 curb stops this fall.

### **Fire Department**

- Assistant Fire Chief Boleman reported that there was some painting left to be done on the floor in the Fire Hall.
- Brian Holm was going to be fixing the drain in the Fire Hall floor and also replacing a piece of the apron in front of the Fire Hall.
- There had been four calls last month and the beginning of this month.

### **Police Department**

- Police Chief Madsen reported that the police department's computer hard drive had crashed and he had replaced the computer in the office.
- Madsen stated that there had been a nasty medical call outside of town and a dog had to be shot.
- Madsen gave the Council a list of police calls for the period of January 1, 2015 through July 31, 2015. He stated that it was not completely accurate as it did not include all of the traffic stops and animal complaints. He also will be doing monthly police reports for the Council.
- Madsen stated that he had an audit coming up from the POST board.

### **Mayor**

- Mayor Baker everything seems to running smoothly as he hasn't received any calls and that everyone was doing a good job.

### **Clerk**

- Clerk McManigle stated that the city had spent \$223,881.98 in the month of July. (There had been a small water project of \$55,254.94 and a trail repair of \$21,035.)
- McManigle had given the Council the 2014 audit and asked them if they wanted the Jennifer Heintz, the CPA from Glorvigan's, to come down to the next meeting and give an overview of the audit. The Council said it was unnecessary for her to come to a meeting but they did want to know if there were any concerns that they needed to address. Also, they wanted to get her opinion on a possible increase to the levy for 2016.
- Clerk McManigle asked the Council if they wanted a budget meeting prior to setting the preliminary levy for 2016. They didn't feel that they needed one.
- Clerk McManigle asked the Council if it would be okay to close the office on August 18, 2015 for about one half hour so that the clerks could attend a webinar on a new credit card program that the city is possibly going to switch to so that payments can be done online.

Motion made by Rollins to approve closing the office for the webinar, second by Haugen. Motion carried with all members present voting in favor.

### **Council**

Council member Rollins wanted to know what can be done about so many accidents at the intersection of Hwy 169 and Hwy 200. This has been addressed with the state in the past and were told that there have not been enough fatalities to warrant stop lights. Police Chief Madsen said that he would talk with the TZD (Toward Zero Death) team to see if they can do a letter to the state and then the city can also do a letter to the state.

### **1<sup>st</sup> Responders**

- Mike Boleman reported that the 1<sup>st</sup> Responders still need more members. Also, he felt that Chief Jeff Madsen and 1<sup>st</sup> Responder Tami Meyer did an excellent job on the medical call that had involved the dog.

## **Committees: Personnel, Facilities/Equipment and Land Use**

- George Casper reported that the bottom of the office sign outside of City Hall has not been working. He had replaced the bulbs but that was not the problem. He will need to contact an electrician or someone who does sign repair to fix it.

Lake Country Power has been replacing some 3 phase wire up Main Street and had turned off the street lights to work on the lines. It was just brought to the city's attention on August 10, 2015 that some of the lights had been out for a week now. Lake Country Power was contacted and were going to take care of this and get the lights back on.

### **6. Old Business**

#### **A. WiFi in Hill Lake Park**

Quotes were obtained from SCI Cable and from CenturyLink to get internet into the Hill Lake Park in order to offer WiFi to the park guests. The Council wanted to wait and address this when the city decides to offer seasonal rentals.

#### **B. Trail Info**

Deputy Clerk Meyer had spoken with Andy Hubley from ARDC in regard to the possibility of adding a golf cart/ATV trail next to the current walking trail. Hubley stated that this was possible but there needed to be some sort of a barrier or fencing between the two trails. He said they had finished filming all of the walking trails in the state and would look at the film to see if there would be enough room easement wise. He also said that he would contact MNDOT about this.

#### **C. Quadna sewer rates**

The council had Clerk McManigle contact the city attorney to see if the sewer rates at the Quadna Lodge, Campground and Motel could be lowered without any "backlash" from past billing/assessments. The attorney said that they could change the rate if that is what they choose to do. The was discussion on this and it was decided that if they change the rates that the lodge, campground and motel would all start receiving separate billing versus all three on one bill.

Motion made by Rollins to charge the lodge \$418.50 per month, the campground \$279.00 per month and the motel \$186.00 per month. (This is based off from \$46.50 per every five units).

There was more discussion on this both pros and cons with Rollins pulling his motion and it was decided to wait until someone buys the property to change anything.

#### **D. New ordinance to replace Ord. #126**

Motion made by Rollins to approve Ordinance #132, An Ordinance Repealing Ordinance No. 126, an Ordinance Regarding Building Size Requirements and Adopting an Ordinance Regarding Manufactures Homes, Second by Haugen. Motion carried with all members present voting in favor.

#### **E. Cost of additional RV sites in Hill Lake Park**

George Casper reported that he is still working on this and needed to get together with Becky from the county to go over any wetland issues that there may be. This was tabled until the September meeting.

#### **F. Cost of trash receptacles, grill and picnic tables to be built by the school**

- George Casper reported that the school will build picnic tables for the city at approximately \$100.00 each. Casper also asked the Council if they would like to purchase two or three metal frames for picnic tables that he could put wood on for the top and the seats since the school probably won't have the tables done until next year. Casper was asked if the park was short on tables that we needed some made right now. George said no. It was decided to just let the school build the tables.

- Casper had gotten quotes on various trash receptacles ranging from \$134.00 to \$395.00. The Council asked Casper if he has contacted Waste Management in regard to getting trash receptacles from them. The Council said to go with the trash cans for \$134.00 and to get six unless we can get them cheaper through Waste Management.

• Casper had gotten quotes for two different grills for down at the pavilion in the Hill Lake Park. One was for \$397.00 and the other was for \$480.00. Everyone liked the grill for \$480.00 as it had two adjustable grates. Casper wanted to know where to put the old grill at the pavilion, in the new tent sites or in the RV section of the park. The Council decided to have both the old grill and the new grill located at the pavilion.

7. **New Business**

A. Council member Lange had received a cell phone call while at the Council meeting in regard to Harry' Bar and Grill to have outdoor entertainment on August 29, 2015 since they did not have their outdoor entertainment on July 25, 2015.

Motion made by Rollins to approve Harry's Bar and Grill to have outdoor entertainment on August 29, 2015, second by Haugen. Motion carried with all members present voting in favor.

Motion made by Baker to adjourn the meeting at 7:28 p.m., second by Rollins.

Respectfully Submitted

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Diana McManigle, Clerk/Treasurer

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Larry Baker, Mayor