

**City of Hill City**  
**Regular Council Meeting**  
**July 12, 2016**

**1. Call to Order/Pledge of Allegiance/Roll Call**

A. Mayor Baker called the meeting to order at 6:00 p.m.

B. Everyone joined in the Pledge of Allegiance.

C. The following persons were present: Mayor Larry Baker, Council Members Nate Rollins, Dave Lange and Tina Haugen. Audrey Baratto was absent. (Council member Baratto arrived at 6:43 p.m.).

**2. Consent Agenda**

Motion made by Rollins to approve the Consent Agenda as presented, second by Haugen. Motion carried with all members present voting in favor.

Council member Rollins asked Police Chief Kimball if Keeprs made ID badges for staff and Council members. Kimball did not think so but said he would contact Aitkin County to see if this something that they could provide.

**3. Public Forum**

**A. Nancy Grabko-Small Cities Development Program Grant**

Nancy Grabko from Community Fundraising Solutions (CFS) was present and gave the Council an update on the grant. The actual contract has not yet been released as HUD has not yet released the funds to DEED. Clerk McManigle asked the Council if they could approve the Mayor signing the contract when it arrives to speed things up instead of having to wait a month for the next Council meeting for approval of the Mayor to sign the contract.

Motion made by Rollins to approve Mayor Baker to sign the contract when it arrives, second by Baker. Motion carried with all members present voting in favor.

Motion made by Rollins to approve Mayor Baker to sign the Request for Release of Funds and Certification, second by Haugen. Motion carried with all members present voting in favor.

Nancy Grabko reported that she had held two grant community informational meetings and had a good turnout at both. There were 19 full applications given out so far and 6 had already been completed and turned in.

**B. Bill Klennert – Hill City Chamber of Commerce**

Bill Klennert for the Hill City Chamber was present and asked the Council how they felt the 4<sup>th</sup> of July weekend had gone and if there was any complaint or issues that they may have. There was one complaint turned in in regard to the noise of the generators that were running all day every day in Ben's Park. Klennert said that he was going to look into finding a way to provide electricity to this vendor next year.

Ron Saxton from the Fire Dept. asked if he could provide an update to the Council on the Fire Hall addition as he had to leave the meeting. Saxton explained that the bid opening was at 10:00 a.m. at City Hall on July 18, 2016. The project was running into a little more money due to more dirt work that had to be done. They believe that they still will be under budget. Also, after the bid opening the Fire Dept. would need the Council to hold a Special meeting to award the bid.

#### **4. Addition or Corrections to the Agenda**

There were no corrections or additions to the agenda.

#### **5. Reports**

##### **Maintenance/Water/Sewer/Parks/Airport/Streets**

- Head Maintenance/Public Works, George Casper reported that with all of the rain we have had that the main lift station which usual runs 2 to 3 hours in a 24 hour period and run 10 hours. All of the lift stations had higher than usual readings because of the rain.
- City Engineers, SEH, had done a drawing of the 5 new RV sites in the park. Seth Amundson will be figuring out the Plumbing Permit sometime this week. Also, the new sites are going to need fabric put down and approximately 300 to 500 more yards of dirt brought in.

Motion made by Haugen to approve a ceiling of \$6,500.00 for fill and fabric for the new RV sites, second by Baker. Motion carried with all members present voting in favor.

- Casper had received a couple complaints in regard to the dust on the streets. Part of this was because he had graded the streets before the 4<sup>th</sup> of July and it had not rained to bring the chemicals from the dust control back up.

Council member Rollins and the rest of the Council said that it was a good job on the 4<sup>th</sup> of July clean-up. Casper said that the clean-up was completed by 2:00 p.m. on Tuesday after Monday the 4<sup>th</sup>.

##### **Fire Department**

##### **Police Department**

- Police Chief Kimball reported that June was pretty “light”. He read off the PD activity for the month of June.
- Police Chief Kimball said that the Mud National event at Quadna went great.

##### **Fire Department**

- Asst. Fire Chief Mike Boleman reported that there had been 5 calls. 3 of the calls were all storm related last Sunday.
- Boleman said that the Fire Depts. generator had died. George Casper is looking into getting a new one. They are looking at about \$7,500.00 for a new one installed.
- The FD has ordered some new air tanks, air packs and brackets to mount in the trucks.

##### **Mayor**

- Mayor Baker said that he had heard nothing but positive things lately.

##### **Clerk**

- Clerk McManigle said that there was a problem with the migration of some information when they had upgraded from version 7 to version 8 of the CTAS accounting program that was causing some quarterly tax reports to be off. The State Auditors office has been working on this since last week.
- Clerk McManigle said that the office would probably not be doing back-to-back vacations again as it is too hard to keep up with all that needs to be done.

##### **Council**

- The Council had nothing to report.

##### **Committees: Personnel, Facilities/Equipment and Land Use**

- There were no committee reports from the Personnel Committee, Facilities Committee or the Land Use Committee.

Clerk McManigle let the Council know that there was someone supposedly purchasing all of the remaining Quadna property from Partner in Action. This would include the lodge, motel, campground and some other bare land. Partners in Action's attorney had called this morning and said that he or some other representative for Partners in Action would be attending this meeting to see if the Council would be willing to waive all or a portion of the special assessments against Quadna for non-payment of their sewer charges. Clerk McManigle had got the totals of the special assessments from the Aitkin Co. Auditors office and they total \$25,740.53 plus \$18,168.50 not yet assessed. No representative for Quadna was at the Council meeting and the Council stated that they were not willing to waive any of the assessments.

**6. Old Business**

There was no Old Business

**7. New Business**

**A. Park Attendant Contract**

The current Park Attendant, Tammy Root, will not sign the Park Attendant Contract and had written a letter to the Council explain why.

(Council member Baratto arrived at 6:43 p.m.).

The Council as a whole had voted on this contract earlier in the year. There was discussion on this contract and the fact that the terms and conditions in the contract were known to Tammy Root before she accepted the position. The Council decided to appoint a new Personnel Committee and have them meet over this issue and to try and resolve this issue with the Park Attendant.

Motion made by Haugen to appoint Council members Baratto and Rollins, and Clerk McManigle to the Personnel Committee, second by Baker. Motion carried with all members present voting in favor.

**B. Temporary Family Health Care Dwellings (Opt out or not, if so need to set a Public Hearing)**

After reading up on this new law, the Council decided to opt out this and set a Public Hearing for August 9, 2016 at 5:45 p.m. (this is 15 minutes before the regular Council meeting).

Police Chief Kimball stated that the city needed to put in Sharps Containers in each restroom at City Hall/Community Room as there is no place for needle disposal. These will be acquired.

Casper let the Council know that he had been getting "call-out" time because of the recent storms.

Motion made by Rollins to adjourn the meeting at 7:04 p.m., second by Baker.

Respectfully Submitted:

---

Diana McManigle, Clerk/Treasurer

---

Larry Baker, Mayor