

**City of Hill City
Public Hearing and
Regular Council Meeting
May 9, 2017**

5:30 p.m. – Public Hearing – Fee Schedule Ordinance

- A. Mayor Baker presided over the meeting and called the meeting to order at 5:30 p.m.
- B. The following members were present: Mayor Larry Baker, Council members Terry Christensen, Dave Lange, Marci Holm and Tina Haugen.

1) Approve Ordinance #135 with new changes

There had been a request from Hill City Golf, LLC for a 3.2 on sale and off sale liquor license. Due to the fact that there were no current charges for these 3.2 liquor licenses, fees needed to be set.

Motion made by Lange to approve a fee of \$100.00 per year for a 3.2 on sale liquor license and \$100.00 per year for a 3.2 off sale liquor license, second by Haugen. Motion carried with all members present voting in favor.

Motion made by Baker to approve Ordinance #135, Adopting a Schedule of Fees and Charges, second by Haugen. Motion carried with all members present voting in favor.

2) Approve Summary of Ordinance #135 for publishing

Motion made by Baker to approve a Summary of Ordinance #135 for publishing, second by Holm. Motion carried with all members present voting in favor.

3) Approve Hill City Golf, LLC for a 3.2 on and off sale liquor license

Motion made by Christensen to approve Hill City Golf, LLC for a 3.2 on sale and a 3.2 off sale license, second by Haugen. Motion carried with all members present voting in favor.

Public Hearing was adjourned at 5:50 p.m.

1. Call to Order/Pledge of Allegiance/Roll Call

- A. Mayor Baker presided over the meeting and called the meeting to order at 6:00 p.m.
- B. Everyone joined in the Pledge of Allegiance.
- C. The following members were present: Mayor Larry Baker, Council members Terry Christensen, Dave Lange, Marci Holm and Tina Haugen.

2. Consent Agenda

Motion made by Holm to approve the consent agenda as presented, second by Haugen. Motion carried with all members present voting in favor.

3. Public Forum

A. Kristian Myers – Insurance Renewal

Kristian Myers, City insurance agent, was present to go over the insurance renewal for June 1, 2017. Kristian stated that the insurance would be going up on the Fire Hall due to the new addition. He recommended that the Council not waive the liability limit of \$500,000.00. He also discussed the two garages out at the sewer pond and suggested that a gate be put out there since that is where forfeited vehicles are stored until they can be sold.

4. Addition or Corrections to the Agenda

There was the addition of a firewood bill received for the Hill Lake Park from Brent and Tina Haugen. George Casper explained that he did not recall if the Haugen's had been approved to do the firewood this year. Also, the City has all kinds of wood that Sentence to Serve from Aitkin would be splitting and bundling for the City to sell. Council member Haugen explained that she had dropped the bill off the same as she had been doing for the past two years and she fully understood if the city wanted to sell their own wood.

Motion made by Baker to sell the firewood that the City has and then contract with the Haugen's if the City runs out of wood, second by Holm. Motion carried with all members voting in favor and Haugen abstaining.

5. Reports

Maintenance/Water/Sewer/Parks/Airport/Streets

- Head Maintenance/Public Works, George Casper, stated that he had started his spring discharge at the sewer ponds.
- Casper said he was going to get 2 quotes for 3 garage doors and 1 service door for the garages at the sewer ponds as they were in need of replacement.
- The RV sites and the bathhouse are now open in Hill Lake Park.
- Casper stated that they can now get started on the new RV sites. The plumber gave a "ballpark" figure of \$3,000.00 to \$5,000.00 for the plumbing of the new RV sites. Casper is still waiting to hear from the electrician.
- Casper said that for the time being it would be easiest to hook RV site #13 up to sewer for the new Park Host who will be staying in the Park. Clerk McManigle said that site 13 is one of the most requested sites in the park and that it had been requested for multiple weekends already this year. Casper stated that he would look at an alternative plan.
- Casper stated that he was going to have Class 5 hauled onto the road out at the airport.
- George Casper and Pat Jordon have been clearing and trimming trees along the streets in town. Casper said that he was going to have class 5 put on the streets and then 1 to 2 weeks before the 4th of July have dust control put on the streets.

Fire Department

- Fire Chief Jeremy Nelson said that last month the fire calls have finally slowed down.
- The Fire Dept. had a controlled training burn last month that went very well and that there is another one scheduled for the house behind Harry's Bar in June.
- Asst. Fire Chief Ron Saxton stated that the Fire Dept. should take ownership of the pumper truck they are purchasing from Cohasset by July 4th.
- Fire Chief Nelson stated that at next month's meeting they would discuss what to do with the "old" pumper truck that the new one is replacing.
- Asst. Fire Chief Saxton said that they had a list of 5 to 6 things that needed fixing at the new Fire Hall.

Police Department

- Police Chief Josh Kimball said that it was a decent month for calls last month.
- Chief Kimball gave the monthly activity report.
- A new part-time Police Officer started last Sunday and trained with part-time Police Officer Jeff Madsen for his first day. Police Chief Kimball said that the new officer is going to be a good "fit" for Hill City.

Mayor

Mayor Baker said that the city was coming into its busiest time of the year and that everyone was doing an excellent job and to keep it up.

Clerk

- Clerk McManigle said that she didn't have much to report as she usually keeps the Council up to date with what is going on through e-mails.
- Clerk McManigle reminded the Council that she was on Jury Duty from May 1, 2017 through August 31, 2017 and could be called in at any time and would let the Council know when she gets called again.

Council

Council member Lange said that since the City has received a 75% reimbursement from the state for the damage from the wind storm of July 21, 2016 in the amount of \$44,236.76, that he thought it would be fine to use approximately \$4,700.00 of the money for the purchase of 125 trees to be planted around Hill City. The Hill City Tree Board is hosting a Hill City Community Arbor Day Tree Planting Day on Wednesday, May 17th starting at 5:00 p.m. to plant trees, and share in a community supper after the tree planting. Everyone is to meet at the pavilion across from City Hall.

1st Responders

There was nothing reported.

Committees: Personnel, Facilities/Equipment and Land Use

There was nothing reported.

6. Old Business

A. Park Attendant/Host

The Park interviewing committee, which consisted of Police Chief Josh Kimball, Council member Marci Holm and Head Maint./Public Works George Casper, had interviewed 3 individuals for the position. Their final choice was Larry Gorrion from Bovey who would take the position for \$700.00 per month and would be staying at the Hill Lake Park 5 days a week.

Motion made by Lange to hire Larry Gorrion at \$700.00 per month for 5 days a week as the Park Attendant/Host, second by Christensen. Motion carried with all members present voting in favor.

7. New Business

A. Fire Hall Catch Basin & Drainage Issues

There have been some drainage issues with the new Fire Hall Addition and the catch basin that has been covered. A plan was come up with that would divert the water to the undeveloped alley between Henrietta and Greenfield where the alley would be made into a ditch for the water. Clerk McManigle stated that her and her husband owned 1 ½ lots just south of the alley and had just sold last summer 1 ½ lots and a doublewide south of the alley. McManigle did not like the idea of the alley being made into a ditch because if a property owner along the alley wanted to develop the alley so that they could access their property from the rear, they would not be able to. There was discussion on these drainage issues and it was decided that the City Engineer needed to be called to take a look at this situation and see how it could be remedied.

B. Fire Department Retirement

Asst. Fire Chief Saxton explained that a cost analysis had been done through PERA and that they needed a Resolution to raise the Fire Dept.'s retirement to \$800.00 per year. The \$800.00 per year would not go into effect until Jan. 1, 2020 so if anyone retires between now and Jan. 1, 2020 they would only receive \$700.00 per year.

Motion made by Holm to approve the Resolution to increase the Fire Dept.'s retirement to \$800.00 per year, second by Baker. Motion carried with all members present voting in favor.

C. Approve Hiring Matt Blair as Part-time Police Officer

Motion made by Baker to approve hiring Matt Blair as a part-time Police Officer, second by Holm. Motion carried with all members present voting in favor.

D. CenturyLink Project

CenturyLink had sent the plans for buried lines within the city limits and wanted permission to place, construct and maintain their lines. There was discussion on this and due to the fact that this should benefit the city as a whole, there would only be one Utility Permit needed at a cost of \$40.00.

Motion made by Haugen to approve the CenturyLink Project provided they pay the \$40.00 Utility Permit fee and that they contact George Casper prior to construction to make sure that nothing will interfere with water shut off valves, etc., second by Christensen. Motion carried with all members present voting in favor.

Casper reminded everyone of the Arbor Day tree planting on May 17th.

Motion made by Baker to adjourn the meeting at 7:15 p.m., second by Haugen.

Respectfully Submitted:

Diana McManigle, Clerk/Treasurer

Larry Baker, Mayor